



NATIONAL REGISTRATION PROCEDURES AND RULES – OFFICIALS

1. Purpose:

The national registration process serves to track and monitor the demographic profile of SNC for the purposes of strategic planning, risk management and programming. Registering officials is a means of tracking an officials' participation and certification progression.

2. Overview:

All Officials must be registered annually through the SNC online registration system by a Club Officials Administrator or Provincial Officials Administrator. Officials will not be required to pay a fee to register with SNC. A Provincial Officials registration fee may be set by the Provincial section.

REGISTRATION CLASS: OFFICIAL

TYPES (5): **LEVEL I - Red pin**
 LEVEL II - White pin
 LEVEL III - Orange pin
 LEVEL IV - Green pin
 LEVEL V - Blue pin

DEFINITION: An individual pursuing officiating certification in order to volunteer qualified officiating services at a sanctioned swimming competition.

ELIGIBILITY: Individual volunteers

VALID: Registration valid September 1 to August 31

3. Procedure and Rules:

- 3.1 All Officials must be registered annually as an Official in the SNC online registration system within two weeks (14 days) of commencing activity as an Official.
- 3.2 The Club Registrar will submit an Additional User System Access Waiver to the PSO prior to assigning an Officials Administrator, or other club designate, to process the registration of Officials.
- 3.3 Those Officials not affiliated with a Club pursue their SNC Officials registration directly through their Provincial Swimming Organization.
- 3.4 The registration period for officials is September 1 to August 31 of each competitive season.
- 3.5 It is incumbent upon the Official to manage their certification levels.